

## Receipts, Reports, & More P B

Collect, Store, And Distribute Valuable Data

### Discretionary Data: P

- Add custom fields to your transaction pages to collect specific information determined by you.
- Compile reports utilizing the information collected from your added custom fields.
- Add custom fields to your Customer Profiles in order to enhance the shopping experience for each customer.
- Control whether filling out the added custom fields is required or optional.
- Include the custom field information on receipts if you choose.



### Receipts: P B

- Email receipts to your customers.
- Print receipts on standard or receipt printers.
- Automatically print a receipt with each transaction if you choose.
- Manually print additional receipts.
- Access to receipts for any transaction run in the last 24 months.
- Automatically email receipts to recipients within your business if you choose.
- Customizable receipt content.

### Reports: P B

- View transactions for up to 24 months using convenient search functionality.
- Create multiple custom reports that can be automatically emailed to the users you determine.
- Conveniently manage which users will receive which reports.
- Download reports to your computer for additional inference or back up. All of PayTrace's reports may be downloaded to CSV spreadsheet file format.



**The secure advantage.**

<https://PayTrace.com>